

|  |
| --- |
| **M3D-Committee Meeting – Progress Report**This report is due by July 1, regardless of year in program. The review period is from July 1 to June The student should complete Part Iand send it to their advisor. The advisor then completes Part II with input from the student's committee, and returns the form to the student. This form is a way to collect information about student achievements and activities, as well as a tool for evaluation and mentoring. If you are in your first year, we understand that you have just joined the program-fill in the progress report to the best of your ability.The student's committee should have the opportunity to contribute to Part II. The student has the option to provide a written response to the committee's report in Part Ill if he or she wishes. We strongly encourage discussion between the student and his/her advisor/committee about the content of Part II. |
| PART I: Student’s Report

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| Lab | Click here to enter text. |
| Year entered M3D Program | Click here to enter text. |
| Anticipated month / year of defense | Click here to enter text. |
|  |  |
| Committee Members | Click here to enter text. |
| Chair | Click here to enter text. |
| GSR | Click here to enter text. |
| Clinical Mentor | Click here to enter text. |
| Member | Click here to enter text. |
| Member | Click here to enter text. |
| Member (if applicable) | Click here to enter text. |
|  |  |

 |
| Overview questions |
| Have you reviewed and updated your IDP? | [ ]  YES [ ] NO |
| If so, have you discussed it with your mentor | [ ]  YES [ ] NO |
| If so, is the up-to-date version on file with the M3D program office | [ ]  YES [ ] NO |
| If the answer to either of the questions above is no, please indicate when they were completed: Click here to enter date. |  |

|  |
| --- |
| 1. What is your major accomplishment in the last year?
 |
|  | Click here to enter text. |
| 1. What is a significant setback you’ve encountered in the last year
 |
|  | Click here to enter text. |
| 1. Briefly, what are your plans for the next year?
 |
|  | Click here to enter text. |
| 1. Please share any additional information with M3D program leadership:
 |
|  | Click here to enter text. |
| **PART II: Advisor/Committee Report****Summary of the annual committee meeting (provided by the PhD student):** Please provide a brief review of the meeting agenda, major milestones reached in the past year, and any significant setbacks you’ve encountered. Conclude with a list of action items resulting from this meeting, as discussed with the entire committee. In addition, please attach your written report (submitted to committee at least 1 week prior to the meeting). |
|  | Click here to enter text. |
| **Summary of the committee meeting (provided by the Chair):** Please provide a brief review of the meeting and any successes and concerns discussed. Please address progress made in the following areas: scientific progress and growth, presentation skills, and professional development. If there were any concerns raised by the committee, what are the plans discussed to rectify any deficiencies. |
|  | Click here to enter text. |
| **PART III: Student response to committee report (optional)** |
|  | Click here to enter text. |
| **Discussed on:** Click here to enter date |
|  |  |  |  |  |
| (PhD Candidate signature) |  | (Mentor Signature) |  | Senior Mentor |
| Click here to enter text. |  | Click here to enter text. |  | Click here to enter text. |
| Name, PhD Candidate |  | Name, Mentor |  | Name, Sentior MentorIf applicable |
| **Additional Information** |
|  | Click here to enter text. |